##

**Kelbrook and Sough Parish Council**

Chairman: P Maskell

Clerk:

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**Minutes of a meeting of Kelbrook and Sough Parish Council held on Tuesday 17 May 2022 at 7.00pm, in the Annex, Kelbrook and Sough Village Hall.**

**AGENDA**

**1. Welcome**

The Chairperson P Maskell (elected at Annual General Meeting 17 May 2022) welcomed all to the meeting.

**2. Attendance, Apologies and Non-Attendance**

In attendance: J Davies (JD), C Durance (CD), P Maskell (PM)

Apologies: G Wilson

**3. Declarations of Interest/s** - none

**4. Public**

A number of members of the public were present. Chair allowed points and questions throughout the meeting and for Councillors to explain business.

**5. Minutes**

Minutes of the previous meeting held on Tuesday 12 April 2020 were AGREED and approved as a correct record of the meeting. (Proposed PM, seconded CD) with the addition of point that consultation would take place on colours for benches)

**6. Update on ongoing issues from previous minutes**

 A verbal update on any matters from the previous minutes.

1. Project Plan 2022 – no update
2. Platinum Jubilee planning – an oral report was given on progress with plan for weekend 4/5 June 2022. (Bunting, bonfire, Fell Race, Xmas lights for 4 days, BYO picnic etc)

**7. Update on items relating to council procedures.**

1. Co-option of councillors. The following, having completed the correct statements, were proposed and seconded and AGREED as co-opted Councillors: Gary Slinger; Lizzy Katiff
2. Clerk – it was agreed to offer a contract for Clerk to the Council to Dorothy Parsons

**8. Police business** – no report

**9. Planning: to consider and comment on any planning application received**

**18 Main Street – extension (**for Katie Wrightson).No objections were raised although concern was expressed on impact on No. 16 and the right of way.

**10. Update of issues from any other meetings attended**

Verbal update from clerk & councillors on any issues arising from any other meetings attended.

1. West Craven Area Committee 10 May 2022 – Cob Lane, Water pressure (Waterloo Rd), littering behind reclamation yard at Sough. AGREED that the Chair write to Borough Councillors and PBC objecting to the proposal to remove planning issues from the Area Committee remit

**11. Finance**

1. **At bank – 30/4/2022 -** 40,009.90
2. **Precept – received 15,250. NB** future payments will be made quarterly in advance from April 2023

**AGREED – proposed PM, seconded PM** Bills presented for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Chq No** | **Payee** | **Details** | **Amount £ VAT Inc** | **VAT** |
|  | Chimney Swept clean | Storage rent | 302 |  |
|  | Jubilee Team | Materials | 25.41 |  |
|  | Zurich Municipal | Insurance | 251.42 |  |

**12. Communication** – nothing to report

**13. Play Area** – inspection will take place in August

**14. Lengthsman Report** – verbal report on planting for Jubilee

**15. Neighbourhood Plan** – no report

**16. Correspondence.**

1. Dog control in public spaces – noted
2. Town and Parish Survey – CD to respond

**Date & Time of next full meeting**

The next meeting will be held on 14 June 2022in the Village Hall Annex at 7.00pm.

DATED:25 May 2022 Clerk: